



Attn: Visa Section  
China Consulate/Embassy  
100 West Erie Street; Chicago, IL 60610, USA

**Date**

Dear Visa Officer,

On behalf of **(Name)**, we are submitting his passport and required documents for an academic trip to Guangzhou to consult with (name of program). (Name) is a Professor of Finance at the Carlson School of Management. He is hereby invited to Guangzhou to work with Executive MBA students in the CHEMBA program. There is a long-standing partnership between the University of Minnesota's Carlson School of Management and Lingnan College of Sun Yat-sen University in Guangzhou, China. For this trip, he will be arriving in Guangzhou via train on May 23, 2024. He will depart Guangzhou on May 26, 2024, and then travel back to the United States.

Below, please find the travel, personal, and contact information for the applicant.

Full Name:

Gender:

Date of Birth:

Nationality:

Passport Number:

Passport Issue Date:

Passport Expiry Date:

Purpose of Visit:

Places/Cities to be visited:

Guangzhou Lingnan College, Sun Yat-sen University.

Multiple entries requested due to annual teaching commitment

**EDUCATION FOR SERVICE**

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中山大學嶺南學院  
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